

## APPRENTICE / COMPANY RULES/REGULATIONS/POLICY FORM

Students name: \_\_\_\_\_

### PARENTS/GUARDIANS

#### PLEASE READ, SIGN AND RETURN ONE COPY

**Below are the Rules, Regulations and Policies for the Apprentice and Company classes of Maxine's Dance Studio LLC. All students and parents must become familiar with them as they were designed to maintain quality, discipline and efficiency in the studio.**

Based on your child's ability, talent, attitude, discipline, and dedication to ballet, he/she has been placed in the VRDC Apprentice or Company Level. Being a member of one of these levels carries many privileges and added responsibilities. Students in these classes MUST be willing to devote their time and energy to the discipline required of these classes.

- 1. GENERAL INFORMATION** - This studio provides a program syllabus, (DANCE PROGRAM) that starts in September and ends in June. We do not base our program on weekly lessons but rather on the total dance knowledge that a student will learn during the year.
- 2. PHYSICAL CONTACT** - Parent/Guardian acknowledges that physical contact may take place during class demonstration in order to avoid injury or to correct body alignment. Dancers may also be assisted in dance moves. Dance is a very physical and demanding activity. Teachers and staff are not responsible for any physical injury due to the nature of the art form. The above holds true for the duration of this student's training process at this studio.
- 3. NOTICE OF NONDISCRIMINATORY POLICY**: Maxine's Studio does not discriminate on the basis of race, color, national and ethnic origin, ancestry or nationality in its admissions policies, scholarship programs or any other activities administered.
- 4. PAYMENT** - Dance payments must be made on time. All dancers receive a \$90 per term scholarship to aid with their commitment to the VRDC. A \$15.00 PER WEEK late charge is added for missed payments. If payment is not made within a one-month period, the student may not participate in classes. ALL PAYMENTS ARE NON-REFUNDABLE.
- 5. EQUIPMENT** - All students must come fully prepared and equipped for the first class, and bring ALL their equipment to every class, with a dance bag. Equipment is based on their contract with the VRDC.
- 6. ATTENDANCE** - Students MUST attend class on a regular basis. Progress is directly related to good attendance. Students should try and observe their class even if they are unable to dance that day. Make up classes are offered and are scheduled at the convenience of the teacher. No more than 10 excused absentees will be allowed during the season (September - June). Illness or observing a class is counted as an absentee. **There is mandatory attendance at recital dress rehearsal**
- 7. STUDENT DROP OFF AND PICK UP** - Please do not be late for class. Try and arrive 10 minutes earlier. This allows ample time to prepare for class. Lateness is a robber of time and disrupts the class once it has begun. A phone call, by the student, to the studio MUST be made if the student is going to be late or absent for class. Leaving class early requires a prior written notice from a parent, or a phone call. Students may not wait outside when waiting to be picked up.
- 8. CONDUCT** - Behavior in the halls, dressing room, office and studio should be polite and quiet. There must be no talking, sitting down or leaving the class room once class has begun, unless permission is granted. No chewing gum or candy allowed in studio. Any student who sits down during class due to any reason may not rejoin class for that day, and it is then considered an absentee. Respect for teachers and classmates must be maintained at all times. This studio will not tolerate poor attitudes! Students must learn to cooperate with each other. Classes are designed for the student who can give 100% of their effort at ALL times.
- 9. CANCELLATIONS** - Call the studio for cancellations due to weather.
- 10. SAFETY** - All students, family and friends of individuals utilizing this studio shall not enter in, on, or near the stream, basketball hoop, swings, woods or other private property. This is for your safety. The use of all cell phones for calling, texting and photography inside the studio is strictly prohibited. Please go outside for all cell phone use and refrain from using cell phones inside the building.
- 11. STANDARDS/PHOTOGRAPHS/VIDEOS** - Students are placed in classes based on ability, talent, attitude, discipline, dedication, size and most importantly, on the teacher's professional judgment. Students in these levels must maintain a bodyline and deportment that is acceptable by the teacher. Photographs and or video footage that include the participant may be used for promotional purposes by studio only. All choreography is copywrited and written permission must be given to post or use photos or video for anything other than private use.
- 12. ILLNESS** - Students should be kept home if there is a presence of fever, vomiting, diarrhea or the student is contagious. If he/she is too uncomfortable to participate and there is no presence of the above, the student is encouraged to observe class.

As you can see, many of the responsibilities fall on the parent/guardian. Parent/guardian acknowledges that the nature of the art of dance requires discipline, and unhampered interference with the teachers policies. Following these rules and regulations will make for a pleasant year of dancing. Thank you for your support and cooperation.

The undersigned acknowledges that he/she has read and understands the above rules, regulations and policies for this studio and grants permission for said student to be trained at this studio. I release and hold harmless Maxine's Dance Studio LLC, the VRDC, each of their offices, directors, owners, employees, and volunteers from liability for any and all injuries sustained or loss of property occurring while the above named participant is traveling to, from, attending, or dancing at Maxine's Dance Studio LLC/ Home of the Vineland Regional Dance Company.

\_\_\_\_\_ Dated \_\_\_\_\_

(Parent/Guardian Signature)